

*This document is an example of a best practice procedure. All companies work differently and it is recommended you seek legal advice before relying on this testing procedure.*

<b>Evidential Breath Alcohol Test</b>			
Donor information		Collecting Operator	
Full Name:		Full Name:	
D.O.B		Reason for Testing:	
Photo I.D. or representative to identify donor. (name and signature):			
I have not had anything to eat, drink or smoke in the last 20 minutes. This includes use of mouthwash, toothpaste, medicine or chewing gum.			<input type="checkbox"/>
<b>Employee Statement:</b> I hereby consent to the following screening test for the detection of alcohol and declare that the above information is accurate. I am fully aware of the company policy and procedure in regards to alcohol testing and the consequences should a positive result for alcohol be detected.			
Donor signature:		Date:	
Collecting officer signature:		Date:	
Witness:		Date:	
1 <sup>st</sup> reading	_____ µg/100ml breath alcohol	Time of test:	
If a second test is required, wait 20 minutes and repeat the test.			
2 <sup>nd</sup> reading	_____ µg/100ml breath alcohol	Time of test:	

If the first reading is on or above \_\_\_µg/100ml breath alcohol then a second test is required and the lowest of the two readings will be considered the result.

If the first reading is above \_\_\_µg/100ml but below \_\_\_µg/100ml breath alcohol then undocumented tests will be taken every 30 minutes until the donor reads a zero and can return back to work. If the donor is considered unfit for work they will be sent home for the rest of the day.

If the reading is on or below \_\_\_µg/100ml breath alcohol then a second test is not required and the donor can return to work. The result is negative.

The breathalyzer has been calibrated in accordance with manufacturer specifications. In line with best practice procedure, following a positive result the breathalyzer may be sent for a certified accuracy check to verify accuracy of results.